

Patient Participation Group Meeting
Tuesday 21st October 2014

Present

DW, TB, JS, JB, JW, IW

Apologies

HF, KB, PT

DW thanked everyone for attending and offered tea and biscuits.

1. CQC – Practice have been told by CCG that Stoke-on-Trent area will be having visits between now and End December but still not heard who will be visited. Advised group that they may be required to come in and speak to CQC if we are to have a visit. TB states that we have been updated on a regular basis about CQC and the policies involved.
2. Health Watch – DW asks if anyone has heard of health watch and many said they had but do not know a lot about them. DW advises that we have been selected as part of the 10% required for a visit. Do not know when this will be but that PPG members may be needed to speak to Health watch when they come into surgery. DW read out the information sent on the email about this and JS asks where it states it will be carried out by trained volunteers, who has trained them and what training have they had?
3. Friends and family test – DW advises and shows the group the information received as part of a pilot study the leaflets and information required to be filled out by the patients. She advises that it is an ongoing thing and she has to collate and submit the numbers of patients who have completed these forms to NHS England. This needs to be up and running by the 1st December but we can start it earlier.
4. Statement of online services – DW shows and informs the group about the online declaration required by the practice by 31st March 2015, which allows patients online access to their records for allergies and medication. We have put up posters in the surgery, have added it to the website and to the calling in screen and also put it on our face book page. JS states that she feels that this is very dangerous; DW states that it will be in read only form and will not be able to be altered by patients. TB asks if insurance companies will be able to use this information. DW says that patients need a password to log into the system and as long as they do not give out their passwords then no one else should be able to access it.
5. Carol Williams who is the ANEW locality rep has sent round a letter informing the group of a meeting group to be held in stoke on 26th November by patients from individual PPG groups. This is to help the groups to collate minutes and gives ideas on how to improve their groups. JB and JS stated that they may be interested. The fitness leaflets that she sent were very well received and some of the group are interested in finding out more about them. She would also like to attend for a future meeting at the surgery. DW to arrange. If anyone would like more information about this please contact carol on 01782 261328 or email her on Carolann.williams2@virginmedica.com.
6. Heart start – DW advised group that we are holding the event at the surgery on a 4th December at 1pm till 3pm, this is a Thursday afternoon where patients and their carers (over the age of 10) can come in to surgery and Staffordshire ambulance will provide training on CPR, choking, bleeding etc free of charge. We have about 17 patients agreeing to attend so far.

7. We held the first walking group in Bucknall park on the 14th October and many of the group had attended plus other patients. It was a great success and everyone enjoyed it. It was decided to continue meeting on the 2nd Tuesday of every month at 12 noon in Bucknall Park. If the weather is bad DW will send out a message to the group on face book and let them know whether it is going ahead or not. The group will all set up face book accounts. DW to help.

8. Christmas Party & Raffle – The date was decided for the party on 16th December 12.20 – till 2.30 in the surgery. It was decided that this year we will not ask reps to bring in cakes as we had too many in previous years, but the patients agreed to bring in cakes and sandwiches.
JS – mince pies and mixed sandwiches
J Wood – plate of tuna/mayo sandwiches
JB – plate of meat and salad sandwiches

Raffle - Will be drawn on the 16th December at the party.
DW advises that we have started the food hamper and asks if anyone has any food items or any bath sets etc that can be used as prizes could they please bring them in.

A H has knitted 2 dolls for the raffle
Red Cow and the Ash bank Hotel have both donated £20 vouchers as prizes for the raffle.
DW has also asked at Moorville hall and they are getting back to us for a prize.

9. TB advises that he is part of the Northwood group and he asked at the last meeting if something can be arranged with all local practices at Northwood for a day event where patients walk round the track and there is health information and Gp's and staff available to answer patients questions etc. DW suggested Carol Williams, TB stated that he thinks she is already aware of this.

Next meeting 16th Dec 14